

# **Graduate Student Council**

**General Body Meeting**

**Wednesday, March 15, 2017  
6:00 PM Reitz Union 2335**



# **AGENDA**

- I. Welcome**
- II. Officer Reports**
- III. Elections**
- IV. Adjournment**

# REPORTS: PRESIDENT

## SAVE THE DATE!

### UF Graduate Student Leadership Summit

Friday, March 31, 2017  
8:30 AM – 12:30 PM  
in the Reitz Union Room 2360

*Please join us for the opportunity to learn about campus resources, build relationships with other graduate student leaders, and set graduate student agenda goals for the 2017-2018 academic year.  
Breakfast and lunch will be provided.*

*Bowling social to follow in the Reitz Union Game Room 1:00 – 3:00 PM*

*Hosted by the UF Graduate Student Council.  
Please RSVP by Friday, March 24 by completing  
the Google Form at the link below:*

<https://goo.gl/forms/GybnIwwM4Vyknfbv1>



<https://goo.gl/forms/GybnIwwM4Vyknfbv1>

### Also, End of the Year Awards!

Nominations Open Tomorrow, 3/16/17  
Nominations Close Friday, 3/31/17 at 5:00 PM

2 Outstanding Graduate Students  
2 Outstanding Faculty Members  
2 Outstanding Staff Member

# Elections: President

- a) Acts as primary representative of GSC; keeps organization information updated for Student Government and the Department for Student Activities and Involvement and responds appropriately to all of their requests such as organization renewal procedures and office requirements.
- b) Serves as chair of the Executive Board and an ex-officio member of all committees; provides guidance and direction to these committees.
- c) Determines the dates, times, and locations of General Body meetings and Executive Board meetings, as well as prepares agendas and presides over meetings
- d) Oversees activities of the Vice President, Treasurer, Secretary, and Web Coordinator and ensures they are effectively executing their Constitutional duties.
- e) Appoints and invites positions as specified in Articles VI, and XI.
- f) Forms ad hoc committees and appoints chairs as specified; oversees activities of ad hoc committee chairs and ensures they are effectively executing their assigned duties.
- g) Supervises annual elections, provided he/she is not interested in re-nomination; actively recruits quality candidates to be nominated for elected officer positions to ensure the sustainability of the organization.
- h) Coordinates the transition of elected officers as specified in Article VI.
  - i) Maintains positive relationships with University and the Student Government including meeting with University President semesterly, Faculty Senate President semesterly, Vice President of Student Affairs monthly, Vice Director of Student Affairs monthly, Student Body President monthly, Student Senate President semesterly, Director of Graduate School yearly, and Dean of International Center yearly. All meetings are subject to availability and willingness of stated positions to meet with the GSC official.

## Nominees

1) Nathan Blinn

# Elections: Vice President

- a) Exercises authority of the President in his/her absence.
- b) Oversees activities of the President, standing committee chairs, and all appointed and invited positions; ensures they are effectively executing their Constitutional duties.

## Nominees

1) Christine Swanson

# Elections: Treasurer

- a) Responsible for all financial workings of the organization in accordance with Student Government rules and regulations.
- b) Responds appropriately to all requests from Student Government and the Department for Student Activities and Involvement.
- c) Prepares and defends the annual budget, as well as any special request funding from Student Government.
- d) Maintains positive relationships with staff and other affiliates of the Student Government Finance Office including the Student Body Treasurer and Chairman of the Student Senate Budget and Appropriations Committee.
- e) Actively works with the Executive Board to secure funding from secondary sources.
- f) Confirms the TARs (travel authorization request) match the grants that have been approved by the Grants committee

## Nominees

- 1) Saroop Sandhu
- 2) Ralph Tayeh

# Elections: Secretary

- a) **Manages official GSC correspondence including email listserves for Department Representatives and the Executive Board.**
- b) **Oversees activities of Department Representatives and ensures they are effectively executing their Constitutional duties.**
- c) **Sends out notices about General Body meetings and other announcements.**
- d) **Reviews announcements on the GSC website homepage at least weekly, and updates these announcements when necessary.**
- e) **Takes minutes at all General Body and Executive Boards meetings; posts these minutes and other relevant materials on the GSC website archive within 48 hours of each meeting.**
- f) **Records Department Representative attendance at General Body meetings and forwards grant ineligibility (as described in Article XII.D.2) to the Grants Committee Chair within 48 hours of each meeting.**
- g) **Prepares voting cards for General Body meetings when formal voting occurs; distributes voting cards as specified in Article VII.G.**
- h) **Actively collects updated contact information from elected officers, appointed/invited positions (and alternates), committee members, department representatives (and alternates), administrators, vendors, and other relevant people or agencies.**

## Nominees

1) Braja Gopal Maity

# Elections: Webmaster

- a) **Actively works with the Executive Board to update and improve the GSC website, which shall contain at minimum: (1) organizational description, (2) recent announcements, (3) Constitution, (4) officer contact information, (5) travel grant and research grant information and application materials, (6) instructions for addressing graduate student issues, (7) archives of minutes and other relevant materials from General Body meetings, (8) posted research abstracts from conferences with pictures and videos when possible (9) search option for research - including Docutraq (Docutraq is the activity request system for UF Student Government-funded organizations) (10) Graduate Student Calendar, (11) links to other graduate organizations, (12) information for incoming graduate students.**
- b) **Reviews the GSC website at least weekly, and ensures that all aspects of the website are updated and in working order.**
- c) **Assists the Executive Board with other forms of electronic communication.**

## Nominees

- 1) **Marilou Goodwin**



# Elections: Grants Committee Chair

- a) Oversees the grants committee & any Grants that are awarded to students.
- b) Verifies that every student only receives one Travel grant per year.

## Nominees

- 1) Charelle Trim  
\*Saroop Sandhu

# Elections: Graduate Affairs Committee Chair

a) Oversees the Graduate Affairs Committee

**Nominees**

# Elections: New Student Orientation Committee Chair/ Co-Fundraising Chair

a) Oversees the New Student Orientation Committee

## Nominees

- 1) Desiree Harned
  - 2) Ashwin A Nair
- \*Braja Gopal Maity

# Elections: Social Committee Chair/Co-Fundraising Chair

a) Oversees the Social Committee

**Nominees**

**\*Ashwin A Nair**

# Elections: International Affairs Chair

- a) Oversees the International Affairs Committee
- b) Co-ordinates with the International Center as needed

## Nominees

- 1) Jiahui Wang
- \*Braja Gopal Maity
- \*Ashwin A Nair
- \*Saroop Sandhu

# OPEN ISSUES/ANNOUNCEMENTS



**Next Meeting: Wednesday, April 12, 2017**

**6:00 PM Reitz Union Room 2335**